**Little Fishes Stay and Play group – created April 2021**

**Risk assessment**

Little Fishes is a group for under 5 year olds. Carers are required to attend with their child(ren).

The group typically has a time of free play, followed by crafts, singing, story time and refreshments. The charge is usually £1 a family.

**Initial assessment**

**Helen Taylor**

**5/4/2021**

**Updated 16/4/21 – Change to singing rules- due to government policy changes**

**Updated 25/4/21 – added allowance for chair for those unable to sit.**

| **Area** | **Hazard** | **Risk** | **Control** | **Risk** |
| --- | --- | --- | --- | --- |
| Vicarage Garden/ or space deemed suitable for activities | Cross contamination | Virus transmission through surface contact | Activities to take place outside where less surfaces are available.  Mats to be wiped before and after each session and quarantined between sessions (usually 2 weeks, but at least 72 hours).  No soft toys to be used, hard plastic toys to be bagged for each family's exclusive use. Toys to be washed after each session and quarantined between sessions (usually 2 weeks, but at least 72 hours).  Craft bag and bag of toys for each child with no sharing between bubbles.  Any pre prepared provided materials put together after hands washed and sanitized, ideally more than 72 hrs. in advance.  No refreshments provided, all to bring own drink and snack. | Low |
| Vicarage Garden/ or space deemed suitable for activities | Weather exposure | Child gets very cold and wet | Ensure everyone is wearing appropriate clothing  Awareness of conditions.  Cancel and move to Zoom if the forecast is very bad  Only outside in summer months (May - September) | Low |
| Vicarage Garden/ or space deemed suitable for activities | Weather exposure | Heat stroke/ Sunburn | Advise appropriate clothing, hats and sunscreen.  Activity to be based in shaded areas where possible  Encourage drinks to stay hydrated | Low |
| Vicarage Garden/ or space deemed suitable for activities | Sitting on floor | Discomfort / Pain for people who find in difficult to sit on the floor | Chairs to be made available to anyone who needs it | Low |
| Checking in area | Cross contamination | Virus transmission through contact | Families encouraged to check in with NHS app (QR code on display) or book in advance and leader fill out attendance list / check off names. Attendee details held for 21 days for track and trace then destroyed.  Families encouraged to queue and keep distance. Chalk marks placed on the tarmac outside at 2m distances.  Families to be encouraged to pay contactlessness / online. No change given and pot to be quarantined for at least 72 hours when cash is used.  Hand sanitizer available and to be used on the way in. | Low |
| Vicarage Garden/ or space deemed suitable for activities | Virus transmission due to people too close together | Participants are too close to those from beyond their household / bubble. | Adults to maintain social distancing in line with appropriate government guidance.  Children allowed to mix but encouraged to keep distance  Mats set on grass to denote bubbles. Minimum 2m gap between bubbles.  Maximum of 15 attendees – not including leaders  Activities that can be taken part in households / bubbles.  Clear instructions to be given by the leader.  Adults remain responsible for their children. | Low |
| Vicarage Garden/ or space deemed suitable for activities | Airborne transmission of coronovirus | Virus spread from singing | Leader and 5 adults only to sing with children. Nursery rhymes to be used instead where appropriate. | Low |
| Hall / Toilets | Cross contamination | Virus transmission through surface contact | Door handles, baby changing station and toilet/taps/sink to be cleaned ad sanitized before and after activity.  Toilet only available on key request.  Sanitize hands before receiving key.  Use of accessible toilet only, rest of hall out of bounds.  Cleaning materials available for user to wipe down touched surfaces before and after use.  Children must be accompanied by their responsible adult. | Low |